

**Job title:** Deputy Director – Integrated Commissioning

**Date:**

**Ref:**

**Job Purpose**

This post is accountable to both Leeds City Council’s Adults and Health Leadership Team and the Clinical Commissioning Groups through joint arrangements.

The Deputy Director: Integrated Commissioning will work with partners, for example all Leeds CCG’s, Leeds Community Healthcare Trust, Leeds Teaching Hospitals Trust, Leeds Partnership Foundation Trust, and local communities to ensure that every person in Leeds has the opportunity to have a healthy and fulfilling life. The Deputy Director Integrated Commissioning is jointly and directly responsible for ensuring there is a clinically-led coherent and comprehensive commissioning strategy in support of the Health and Wellbeing Board priorities, the Five Year Forward View, the Sustainability and Transformation Plan, the Leeds Plan, the Better Lives Strategy and associated business plans to shape services based on citizen voice, citizens choice, quality, safety, parity of esteem and access supporting local, regional and national requirements, governance arrangements, standards and priorities.

The post holder will have direct responsibility for the following Leeds City Council commissioning functions:

- All adult social care commissioning
- Adult social care contract compliance and quality assurance function
- Home care brokerage function
- Quality in Care improvement team
- Housing-related support
- Sexual health services
- Substance misuse services
- And a range of other public health services

NHS Commissioning functions:

- Lead on mental health and learning disabilities
- Including NHS mental health and learning disability provider contract and range of Third sector contracts

A range of integrated services and commissioning activity

- Carers
- Dementia
- Assistive technology

**Key Requirements**

- At least degree and qualification [reflecting health and or social care commissioning] or relevant experience together with significant leadership experience at a senior level within health and social care or relevant environment
- Comprehensive knowledge and understanding of the legislative, strategic and policy context within which health and adult social care operate and the strategic issues facing integrated work.
- Comprehensive knowledge and understanding of contracting and or commissioning in health and social care
- Excellent communication skills with the ability to influence, negotiate and establish credibility for the service, to enhance its reputation, and to form positive relationships
- Evidence of ability to make reasoned and logical decisions allied with high level organisational skills

## LCC Values and Partner organisational Values

Working as a Team for Leeds	<ul style="list-style-type: none"><li>• Evidence of having provided direction and support to individuals and teams promoting a 'high performing' 'can do' attitude within a coaching style</li></ul>
Being Open, Honest & Trusted	<ul style="list-style-type: none"><li>• Ensures citizens, officers, council members, CCG Board members and trade union representatives are provided with all relevant information ensure meaningful engagement and consultation to make decisions; learns from mistakes and seeks to promote continuous improvement and best practice</li></ul>
Working with Communities	<ul style="list-style-type: none"><li>• Works effectively with a variety of partner organisations to deliver services; communicates and involves stakeholders and the wider community in new developments to encourage ownership and commitment</li><li>• Reflects the citizen voice in strategy and plans</li></ul>
Treating People Fairly	<ul style="list-style-type: none"><li>• Recognise that everyone has an equally important part to play and values the diverse and vibrant nature of the city and all its citizens</li><li>• Reflects a strong commitment to inclusion in all strategy and plans</li></ul>
Spending Money Wisely	<ul style="list-style-type: none"><li>• Strategic awareness of financial structures and funding arrangements of both NHS and local authority.</li><li>• Manage a range of budgets and resources made available ensuring that resources are deployed to best effect providing value for money and are well monitored and controlled</li></ul>

## Working Context

- The role is primarily office based but post holders are expected to work flexibly both at home and at various locations across the City and region. Hours are worked mainly Monday to Friday, in accordance with the needs of the service; however the post holder will be expected to work regularly outside normal working hours, including attendance at evening / weekend meetings or events.

The role profile and specification are an outline only and may vary from time to time without changing the character of the job or level of responsibility